

**General Rental Rules for Crooked Creek Horse Park
at Manor Recreation Area**

1. A half-day constitutes any time from sunrise until 12 noon, or 12 noon until sunset.
2. Rental of grounds based on individual contracts includes:
 - Show rings and dressage area
 - Use of the building housing offices for secretary and registration, public address system
 - Use of Restroom building, 1 portable toilet and shower house
(*Additional toilets \$125.00 per unit available at show manager's request*)
 - Water and camper hook-ups
 - 55-gallon trash containers located on site
 - Electric for Administration building, barns and arena
3. Designated barns and event parking areas may be assigned by CCHP staff and communicated to event organizers before the event date. This will be based on individual contracts.
4. Event organizers are required to tidy up and place trash in the provided containers.
5. Any facility rental gains the use of water and hoses.
6. **In the case of equipment breakage or facility damage, cost of damage will be taken from the security deposit.** Any amount over the security deposits amount is the renting organization may be assessed additional fees to cover replacement and/or repair. If no equipment or facility damage is occurred, the security deposit may be returned or rolled over/applied to their next rental.
7. Event organizers are required to clean and return all equipment to storage areas.
8. All applications that are received and approved by April 01, 2010 will automatically be advertised in the CCHP Calendar of Events.
9. Any organization renting these facilities must provide a Certificate of Insurance for \$1,000,000 per occurrence, naming the Fort Armstrong Horsemen's Association/Foundation, Crooked Creek Horse Park and Manor Township as co-insured.
10. All groups renting the CCHP facilities that print or distribute a prize list or program for the event are requested to acknowledge the Fort Armstrong Horsemen's Association/Foundation and include the following language: "The Fort Armstrong Horsemen's Association/Foundation, is a private, non-profit, 501 C3 designated organization dedicated to preserving horse trails and facilities. For further information on membership or events, visit our website at www.crookedcreekhorsepark-faha.com."
11. To secure a date, a **non-refundable deposit of \$100.00 per event day plus security deposit** must be submitted to the Park. Final payment must be made within 14 days of end of event. Failure to make final payment within 14 days will cancel all future reservations you may have with FAHA.
12. **CANCELLATIONS/REFUNDS:** No refunds will be given for events canceling within 30 days prior of show date unless the date(s) can be re-sold by FAHA/F.
13. Please observe the various signs posted around the park: **NO SMOKING, PLEASE DO NOT TIE HORSES TO TREES, and NO PARKING.** We use as few parking signs as possible so there will be ample parking; however, they are needed to keep things moving properly.
14. **SMOKING IS STRICTLY PROHIBITED IN ALL BARNES.** Any person smoking in the barns will be removed from the Park. No refund of fees will be given for smokers required to leave the grounds. Show management is required to enforce the no smoking policy.
15. **Pets:** Your dog may be harmless, but we do not know it. You will be liable for any damage caused by your pet. We ask that you please keep all dogs leashed and out posted areas.
16. Mini-bikes, motorbikes, and similar vehicles are to be used with extreme caution and courtesy. Not every horse likes them.

Please initialize that you have read and understand these rules - _____

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(continued)

17. Vehicles, which will be using a generator, may be requested to park in pre-designated area.
18. Overnight horse picking permitted in approved areas only.
19. Refuse: The grounds were clean when you arrived. Please help keep it that way by placing all refuse in one of the containers we have provided.
20. Horses are not permitted in the picnic area next to the Administration building or on the walkway between the picnic area and the main show ring.
21. If you are using a stall, please unload near the stall and move the rig to the designated parking areas as soon as possible.

Please initialize that you have read and understand these rules - _____

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CCHP is leased to FAHA/F for public use.

The following regulations required by Manor Township and Army Corp of Engineers.

Fines may be assessed by these organizations for violating these rules.

You must abide by these additional rules set forth by our lessee(s):

1. Alcohol is not permitted on CCHP property or trails.
2. Discharge of “gray water” and/or “sanitary waste” from campers is strictly prohibited. Again, this is a rule by the Army Corp of Engineers. Please inform your attendees of this rule to prevent any misunderstandings.
3. Crooked Creek Horse Park is not affiliated in any way with Crooked Creek Lake Park and use by campers of their septic dump station is prohibited.
4. All local fire codes must be followed – no extraneous electrical hook-ups connected to barns. Only designated electrical hook-ups may be used for camping. All vehicles and trailers must be parked well away from any building to comply with fire regulations and to prevent fire hazards. **Minimum: 20 feet**
5. Horses are permitted in designated areas only.

By signing this document, I/We hereby agree to all terms, conditions, and fees, as stated above, and will abide by them. The organization that I/We am/are representing understands that horse sports may be hazardous and dangerous, even leading to permanent injury or death. We assume any and all risk of loss or injury and agree to hold harmless, regardless of negligent acts or omissions, the Fort Armstrong Horsemen’s Association/Foundation, its members, founders, board, volunteers, and staff.

Signature: _____ Date: _____

Printed Name: _____